

**2012 APPLICATION FOR FUNDING
PUBLIC SERVICES/PUBLIC FACILITIES & IMPROVEMENTS
Housing & Urban Development/Community Development Block Grant Program**

Please read the entire application carefully and follow instruction.

- ▶ **A completed application which includes a copy of 501 ©(3) Non-Profit Certification and Liability Insurance must be received in our office located at 801 Main Street, Room 201, by Friday, February 24, 2012 by 5:00 p.m. NO EXCEPTIONS, EVERY ITEM LISTED ABOVE MUST BE SUBMITTED TOGETHER BY THAT DATE!!!!!!**
- ▶ Address all questions and/or comments to the Community Development staff at (409)880-3763.
- ▶ **Submit only the requested documents,** all other information, brochures and literature that make reference to your agency will be accepted at the appropriate time. The appropriate time will be when you have been granted the opportunity to present your agency's request before the CDAC Committee and/or City Council.
- ▶ Grant awards will only be available after the City of Beaumont complies with the regulations and statutes as outlined in the Housing and Community Development Act of 1974.

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Funding requests are limited to \$20,000 for Public Services or Public Facilities and Improvements.

A. Background Information

1. Name of Organization/Non-Profit

Contact Person/Title _____

Address/City/State/Zip _____

Telephone: _____ Fax: _____

Email: _____

2. Program Year: 2011 (July 01, 2012 to June 30, 2013)

3. Amount and type of CDBG funds requested _____
(Activities involving construction/rehab of any size or type are considered Public Facilities and Improvements)
4. Check one: ○ New Service
 ○ Quantifiable increase in level of service
5. Copy of Certification for 501 (c) (3) Non- Profit Organization **(Exhibit A)**
6. Copy of Liability Insurance **(Exhibit B)**

B. Program information (list question, and attach sheets where necessary)

1. Briefly describe the capacity (experience) of the organization and its ability to implement and manage the proposed activity.

2. Briefly explain how CDBG dollars will assist the organization in implementing the proposed activity.

3. Describe the staffing structure of the organization.

4. Submit organizational budget and detailed project budget indicating proposed use of CDBG funds requested. Quotes may be provided as an estimate of your project, please note that a quote does not take the place of a project budget.

(Exhibit C).

The organization requesting funding must be able to prove that it is leveraging its funds by obtaining at least 25% of its funding from other sources. Please detail leverage of funds, explain below and show in Project Budget.

5. Submit names and addresses of Board of Directors. **(Exhibit D)**

6. Briefly describe the nature of the organization and how it benefits low to moderate income families in the Beaumont Community.

7. If funded, how many low to moderate income persons will benefit from the proposed activity? *Please provide number of persons served or benefitted by activity, where possible, and not entire organization.* (This number will be used to judge performance measurement. Although counting persons, keep in mind number of households served and of households served, number of female head of households).

8. Check the benefit category that addresses your organization.

- The public service is available to all of the residents in a particular area and at least 51% of these residents are low to moderate income persons. (Must be located in a Census Tract that is populated by 51% or more low to moderate income individuals and families).
- The public service is limited to a specific group of people at least 51% of whom are low to moderate income persons. Services qualifying under this category must benefit a limited clientele. (Presumed benefit: Abused Children, Elderly Person, Battered Spouses, Homeless Persons, Adults meeting the Bureau of Census' definition of Severely Disable Persons, Illiterate Adults, Persons living with Aids and Migrant Farm Workers)

9. Check the area of service that your organization responded to in the last year.

- | | |
|--|---|
| <input type="radio"/> Job Training | <input type="radio"/> Health Care |
| <input type="radio"/> Child Care | <input type="radio"/> Education Programs |
| <input type="radio"/> Recreation Programs | <input type="radio"/> Fair Housing Activities |
| <input type="radio"/> Public Safety Services | <input type="radio"/> Services for Homeless Persons |
| <input type="radio"/> Services for Senior Citizens | <input type="radio"/> Energy Conservation Counseling/ |

- Drug Abuse Counseling and Treatment Testing
- Services for Mentally Ill Person

Other type of service provided (describe):

C. Construction/Renovation

1. If any portion funding will be used for construction, please indicate the nature of said construction.

******SPECIAL NOTE: Construction projects in excess of \$2000 must adhere to labor standards compliance with the requirements imposed by Davis-Bacon and Related Acts (DBRA).**

Any construction project selected for funding will have to pass all environmental phases and a Release of Funds must be received from the United States Department of Housing and Urban Development before any construction project may proceed.

Disclaimer/Acknowledgment

To all Public Service/Public Facilities and Improvements Applicants:

Please be aware that in order to receive funding consideration for the City of Beaumont's 2012 Public Facility/Public Service grant awards, applicants must understand that:

- Submission of all required data is essential;
- Projects involving new construction, rehabilitation, acquisition or installation of equipment will be given priority, and
- Submission of a grant application does not guarantee funding. The funding process is a multi-stage process, finalized and awarded by the City of Beaumont's Mayor and Council Members.
- Applicants that are awarded Community Development Block Grant funds for construction projects in excess of \$2000 must adhere to labor standards in compliance with the requirements imposed by Davis-Bacon and Related Acts (DBRA). Construction projects may not begin until all Environmental Requirements are met, Release of Funds received from the US Department Housing and Urban Development and Pre-Construction Conference scheduled with Community Development Staff has taken place.

Please acknowledge the above by placing a mark in the box that you have read and understand each of the statements and sign below.

Organization: _____

By: _____

Name/Title

Date